

**UNIVERSITY OF CALIFORNIA, SANTA CRUZ  
AUTHORIZATION TO DRIVE UNIVERSITY OF CALIFORNIA VEHICLE IN MEXICO**

**Instructions to Department:**

The Authorization to Drive UC Vehicle in Mexico letter provides the Mexican authorities with proof that the Regents of the University of California has given permission to the driver(s) identified below to travel to Baja California, Mexico in a University-owned vehicle. (Employees are also required by Mexican law to obtain, and carry with them, proof that they have purchased Mexican auto liability insurance; use the [Request for Mexican Automobile Insurance](#) to obtain this coverage in advance of your trip). Complete and submit a separate Authorization to Drive UC Vehicle letter for each UCSC vehicle being driven into Baja California, Mexico.

**Authorization to Drive UC Vehicle:**

The Regents of the University of California own the vehicle identified below. Employees, staff, and students from the University of California, Santa Cruz have been authorized to use the vehicle for field research in Baja California, Mexico. The Regents of the University of California, through their self-insurance programs, provides auto liability coverage and collision and comprehensive coverage for the full value of the vehicle. Coverage survives as long as the Regents of the University of California owns the vehicle. As required by Mexican law, the University has purchased Mexican Auto Liability Insurance for the vehicle while it is in Mexico. The University has also purchased Mexican Auto Collision and Comprehensive Insurance for the vehicle.

Vehicle Year: \_\_\_\_\_ Make: \_\_\_\_\_ Model: \_\_\_\_\_

Vehicle Identification Number: \_\_\_\_\_

California License Number: \_\_\_\_\_ UC ID No: \_\_\_\_\_

The vehicle will leave for Mexico on or about \_\_\_\_\_ and return to California on or about \_\_\_\_\_.

**Authorized Driver(s):**

The Authorized Driver(s) of the vehicle will be:

Driver: \_\_\_\_\_ Lic. (State & No.) \_\_\_\_\_

Driver: \_\_\_\_\_ Lic. (State & No.) \_\_\_\_\_

Driver: \_\_\_\_\_ Lic. (State & No.) \_\_\_\_\_

Driver: \_\_\_\_\_ Lic. (State & No.) \_\_\_\_\_

Driver: \_\_\_\_\_ Lic. (State & No.) \_\_\_\_\_

Driver: \_\_\_\_\_ Lic. (State & No.) \_\_\_\_\_

Driver: \_\_\_\_\_ Lic. (State & No.) \_\_\_\_\_

Driver: \_\_\_\_\_ Lic. (State & No.) \_\_\_\_\_

Driver: \_\_\_\_\_ Lic. (State & No.) \_\_\_\_\_

Driver: \_\_\_\_\_ Lic. (State & No.) \_\_\_\_\_

**Authorization to Use UC Boat & Trailer**

The Regents of the University of California owns the boat and trailer identified below (if any). Employees, staff, and students from the University of California, Santa Cruz have been authorized to use the boat and trailer for field research in Baja California, Mexico.

Boat Description: \_\_\_\_\_ Reg.#: \_\_\_\_\_ UC ID#: \_\_\_\_\_

Trailer Description: \_\_\_\_\_ Reg.#: \_\_\_\_\_ UC ID#: \_\_\_\_\_

**Department Control Point Approval**

I have reviewed and approve this application to operate a University-owned vehicle in Baja California, Mexico.

Name: \_\_\_\_\_ Signature: \_\_\_\_\_

Email: \_\_\_\_\_ Phone: \_\_\_\_\_ Fax: \_\_\_\_\_