

**UNIVERSITY OF CALIFORNIA, SANTA CRUZ
REQUEST FOR MEXICAN AUTOMOBILE INSURANCE**

Instructions

Use the Request for Mexican Automobile Insurance form to obtain Mexican automobile insurance when traveling to Mexico in a UC Santa Cruz vehicle. Mexican law requires that U.S. citizens who drive vehicles into Mexico must carry Mexican automobile insurance. Complete a Request for Mexican Automobile Insurance for each UC Santa Cruz vehicle being taken to Mexico. If using a vehicle owned by another UC campus, then contact their Risk Management department and follow their procedures.

Department

Date of Request: _____
Department: _____ Department Account Number: _____
Department Address: _____
Department Contact: _____
Email: _____ Phone: _____ Fax: _____

Vehicle

Vehicle Year: _____ Make: _____ Model: _____
Vehicle Identification Number: _____
California License Number: _____ UC ID #: _____

Trip Itinerary

The vehicle will leave for Mexico on _____ and return to California on _____.

Driver(s)

Provide names of ALL drivers (only those identified can drive UC vehicle); their UC affiliation (faculty, staff, student, etc.); driver's license – number and State by filling out the chart below:

Driver	UC Affiliation	License #	State
1. _____	_____	_____	_____
2. _____	_____	_____	_____
3. _____	_____	_____	_____
4. _____	_____	_____	_____
5. _____	_____	_____	_____
6. _____	_____	_____	_____
7. _____	_____	_____	_____
8. _____	_____	_____	_____
9. _____	_____	_____	_____
10. _____	_____	_____	_____

Boat & Trailer (if any)

Boat Description: _____ Reg. #: _____ UC ID#: _____
Trailer Description: _____ Reg.#: _____ UC ID#: _____

Campus Review & Approval

Department Control Point Name: _____
Signature: _____ Date: _____ Phone: _____