

Application for Foreign Transit Insurance

Quarterly Open Cargo Report Form

INSTRUCTIONS

Use the *Application for Foreign Transit Insurance* (aka: *Quarterly Open Cargo Reporting Form*) to obtain transit insurance for shipments to Alaska, Hawaii, U.S. territories, and foreign countries. The Open Cargo Report is submitted to the UC insurance broker on a quarterly basis (July-Sept; Oct-Dec; Jan-Mar; Apr-June); indicate specific quarter during which coverage is required. The Open Cargo Report must be submitted to the broker before close of quarter for coverage to occur. Pre-approval is required for shipments valued over \$5 million. No coverage is available to or from countries prohibited by U.S. law or decree from receiving shipments.

Submit completed form and attachments to UCSC Risk Services prior to shipment.

REQUESTOR INFORMATION

Date of Request:	Page No. _____ of _____	Campus: Santa Cruz	<input type="checkbox"/> July - September
Department:	Fax:		<input type="checkbox"/> October - December
Department Acct No: Fund: Org: Account: 001450 Activity:			<input type="checkbox"/> January - March
<i>only required for shipments whose value exceeds \$5,000,000</i>			<input type="checkbox"/> April - June
Dept. Contact:	Email:	Phone:	

OPEN CARGO SHIPPING INFORMATION

Date of Shipment	Mode of Transport	1) Shipped from 2) Shipped to	Type of Goods	Value Insured
		1. _____ 2. _____ _____		
		1. _____ 2. _____ _____		
		1. _____ 2. _____ _____		
		1. _____ 2. _____ _____		
		1. _____ 2. _____ _____		

Risk Services, Received by: _____ Date: _____ Phone: _____